

Exhibit 2-2

Meet Income Eligibility Requirements

At the time of admission, a family must meet HUD's Income Limit for their family size. The family's gross annual income and number of family members (including unborn children if expecting, or children in the process of adoption) determine whether the family meets the limit. See Chapter 3 to determine a family's gross annual income. See Exhibit 2-1 for the definition of family.

2-2.1 INCOME LIMIT CATEGORIES

Annually, HUD publishes revised income limits in the *Federal Register*. They are located on the Internet at <http://www.huduser.org/portal/datasets/il.html>. Listed below are the income limit categories that determine Public Housing program eligibility. See Exhibit 1-4 for federal poverty levels.

2-2.1.A Extremely Low Income Limit

This definition was changed in HUD's 2014 Appropriations Act¹. These are set at 30 percent of the area median income or the federal poverty level, whichever is higher.

2-2.1.B Very Low Income Limit

These are set at 50 percent of the area median income.

2-2.1.C Low Income Limit

These are set at 80 percent of the area median income. Family income of applicants and newly admitted participants must equal or fall below this income limit.

2-2.2 INCOME TARGETING

Income targeting (24 CFR 960.202) ensures that, during the calendar year, at least 40 percent of newly admitted families fall within the extremely low-income limit. If extremely low admissions to AHFC's voucher program exceed 75 percent, such excesses may be credited toward the public housing extremely low income admissions requirement during the same fiscal year (24 CFR 960.203). See the regulation for limitations.

Under the Moving to Work Agreement, Section II.D, AHFC is required to ensure that at least 75 percent of the families assisted are very low-income families. New admissions

¹ Title II of Division L of Public Law 113-76, 128 Stat. 5, approved January 17, 2014. Published in the Federal Register on June 25, 2014.

do not include continuously-assisted families or families that move from one Public Housing unit to another.

As part of the monthly process, Central Office monitors admissions to ensure the target number of extremely low-income families is met. This information is found in the "Move-ins Based on Median Income" report. Central Office reviews income targeting percentages mid-year to ensure compliance with the federal requirement. If it is clear that AHFC will not meet the income-targeting requirement by the end of the year under review, AHFC may:

1. Suspend the current selection procedures.
2. Calculate the number of applicants needed to comply.
3. Reassign the waiting list to rank it by income and date/time of application.
4. Offer assistance to the number of applicants needed to fulfill the requirements.
5. Resume the current selection procedures when the income target is met.
6. With HUD approval, AHFC may also seek a waiver to admit a lower percentage of extremely low-income families.

Forms

None

Administrative Desk Manual

None