

.16 REPORTING SALE RESULTS TO AHFC

The Servicer is required to report a repossession, non-judicial foreclosure, judicial foreclosure, recording of a Deed-in-Lieu or a presale on the day the sale or recordation occurs. To comply with this requirement, report the following information to the AHFC Servicing Department by email or phone call before 3:00 p.m. on the date of the sale or recording of a Deed-in-Lieu. AHFC reserves the right to request additional information on a case-by-case basis.

1. AHFC loan number.
2. Borrower(s) name.
3. Is this a Deed-in-Lieu, non-judicial foreclosure, repossession or presale?
 - a. If Deed-in-Lieu, date the Deed-in-Lieu was recorded.
4. Did AHFC acquire the property? If no, who did?
5. What was the offset bid amount or final bid amount, if a third-party bidder purchased the property?
 - a. If the bid amount was less than full debt, provide the total indebtedness.
6. Is there a pending hazard insurance claim? If yes, how much?
7. Is this a federally-insured loan?
8. Is the property occupied or vacant?
 - a. If occupied, who is occupying the property and has eviction started? What is the anticipated date the property should be vacant?
 - b. If vacant, is the Servicer in possession of the property? If yes, provide the dates the Servicer secured and winterized the property.
9. What is the square footage of the building?
10. Assessed value of the building and lot.

The Servicer will be provided with a confirmation number which is to be retained for future reference.

Refer to [Section 15000](#), Real Estate Owned, for additional Servicer responsibilities.