

## Exhibit 5-2 Occupancy Standards

It is the policy of AHFC that families of like size and composition should occupy units that provide for the smallest number of bedrooms needed to house a family without overcrowding. AHFC will place families on waiting lists that are segregated by bedroom size to insure they occupy units of the appropriate size that provide for the smallest number of bedrooms needed to house a family without overcrowding. A family may only be placed on one bedroom size waiting list for each specific public housing program.

A family may choose to be on a waiting list for a smaller unit; however, the number of persons must not exceed the maximum persons allowed under the occupancy standard. AHFC reserves the right to determine the family's occupancy standard.

<b>Number of Bedrooms</b>	<b>Minimum Persons</b>	<b>Maximum Persons</b>
Efficiency	One	Two
One	One	Three
Two	Two	Five
Three	Three	Seven
Four	Four	Nine
Five	Five	Eleven

### 5-2.1 REASONABLE ACCOMMODATION

A family may request a Reasonable Accommodation if a family member with a disability requires an exception to AHFC occupancy standards to accommodate a disability. Ask your local AHFC office for assistance with this process.

### 5-2.2 APPLICATION

Public Housing Occupancy Standards are available as a handout on form LR435. Public Housing Occupancy Standards will apply to:

1. All new admissions,
2. Families with changes to their household composition which may necessitate a change of unit size, and
3. Families requesting to move due to a reasonable accommodation request or for personal reasons.

For families with changes to their composition, AHFC will process those changes as stated in Exhibit 4-3, and families may be required to move to an appropriate unit size when one becomes available (see Chapter 7 for transfers).

### 5-2.3 COMPOSITION FACTORS

AHFC assigns two persons per bedroom, and AHFC will consider the following factors when assigning a bedroom size.

1. All persons who are expected to reside regularly (at least 50 percent of the time) in the unit will be counted, including:
  - a. Minors in the process of adoption by the family. During the process, the family must furnish AHFC with verifications from the adoption agent that the child(ren) has been matched with the family.
  - b. Minors in the process of placement with the family as foster children. The family must furnish AHFC with verification from the licensing agent that the family has been approved as a foster family. AHFC will grant the additional subsidy required for the placement of foster children in the home.
  - c. Minors temporarily absent from the home due to placement in foster care. During the process, the family must furnish AHFC with verification from the foster care agent that the child(ren) will be returned to the family timely.
  - d. Minors obtained through custody agreements. The family must provide AHFC with custody verification.
  - e. Students who are away at school, but who live with the family during school breaks.
2. A pregnant woman is counted as two persons.
3. Two or more previously unrelated disabled/elderly persons who choose to live together may receive a two bedroom unit upon request. Elderly or disabled individuals may decide to cohabitate due to financial, not familial status. This encourages those individuals who are interested in sharing or pooling their resources to do so.
4. Family members of different generations will not be required to share the same room.
5. A family comprised of more than two generations of family members will qualify the family for a one-step increase in the occupancy level. Families may self-certify the relationship. This encourages families that wish to provide care or support for an elderly relative to do so.

6. A live-in aide approved by AHFC to reside in the unit. AHFC will not provide additional subsidy for a live-in aide's family members to reside in a subsidized unit.

### **Examples**

1. Mom & Dad, 5 yr old daughter, Grandmother:  
Four persons - 2 bedrooms  
Three generations - 3 bedrooms
2. Grandfather, 21 yr old male  
Two persons - 1 bedroom  
Two generations - 2 bedrooms
3. Grandmother, 5 month old infant  
Two persons - 1 bedroom  
Two generations - 2 bedrooms
4. Grandmother, grandson (5 months old), granddaughter (5 years old)  
Three persons - 2 bedrooms  
Two generations - 2 bedrooms

### **Forms**

LR435 Public Housing Program Occupancy Standards

### **Administrative Desk Manual**

None