

# SAMPLE RATING CONTRACT

Name of Clients: \_\_\_\_\_ Date: \_\_\_\_\_

Property address or legal: \_\_\_\_\_

## **PLEASE READ CAREFULLY----- This is a contract with an arbitration clause**

My business \_\_\_\_\_, agrees to perform energy ratings on the above dwelling for the AHFC rebate program.

1. My business \_\_\_\_\_ is not an employee nor are we a subcontractor of Alaska Housing Finance Corporation (AHFC), but are accredited independent raters.
2. We will provide as complete an improvement report as possible with the information available at the time of the rating.
3. We cannot guarantee the final 'post improvement' rating results nor the actual rebate amounts.
4. Customer must provide access to ceiling insulation, wall insulation, foundation insulation, as well as heating and water heating appliances. We are not responsible for moving storage or furniture. If required items are not accessible during the rating process (also known as the blower door), the rating can not be completed until access is provided. Return to the jobsite will incur an additional charge.
5. The use of an infrared camera is at our discretion and is not part of the rating process.
6. If a ventilation system is recommended along with air tightening then both portions **must be completed** to receive credit for the air tightening listed on the improvement report.
7. Fees are due at time of service.
8. Any disputes which cannot be resolved by the parties shall be settled by binding arbitration as provided by the Better Business Bureau of Alaska.
9. The rating report will be completed within 5 working days not counting holidays and weekends.

Customer: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
My business \_\_\_\_\_

Reminder: Improvements and the post improvement rating must be completed within 18 months from the date noted above. Allow 30 working days for the scheduling of the post improvement rating.