



TO: ALL PLANHOLDERS OF RECORD.

RE: Request for Quotations 27-RFQ-003 – Tree Removal in Anchorage – Multi Sites

FROM: Andrew Morton, Administrative Services Manager, Procurement ^{DS} 

PAGE(S): Four (4), including this cover sheet.

DATE: October 9, 2026

Transmitted herewith is Addendum No. 3. If the Addendum is not received in full, please contact the Procurement Office at (907) 330-8239. If all pages of the Addendum are received, please sign this sheet and email it to AHFC's Sourcing and Contract Compliance Department at submittals@ahfc.us or you may fax it to (907) 330-8217.

Company's Name

Company's Representative

Date

ADDENDUM NO. 3



ADDENDUM NO. 3
10/9/2026

Request for Quotations 27-RFQ-003 – Tree Removal in Anchorage – Multi Sites

This document forms a part of and modifies the RFQ as noted below. Offerors should acknowledge receipt of this addendum. Failure to acknowledge receipt of this addendum may subject Offerors to disqualification.

FOR: Alaska Housing Finance Corporation
P.O. Box 101020
Anchorage, Alaska 99510
Andrew Morton (907) 330-8146

The following corrections, clarifications and/or deletions to the RFQ are hereby made a part of said documents.

This addendum consists of three (3) pages.

ADDENDUM NO. 3

Please use the latest version of Proposal Form attached to this Addendum.

QUESTIONS RECEIVED BY AHFC FOR CLARIFICATION:

Question 1: The "PROPOSAL FORM/FEE PROPOSAL" page in the RFQ has a space for a single quote amount for multiple sites. The RFQ asks the contractor to "provide a bid for each property". Please clarify how you want the bid/bids submitted.

Answer 1: Please use the revised Proposal Form attached. Please note that this is the latest version of the Proposal Form; use it for all current and future submissions related to this project.

Question 2: Some contractors may feel they can grind stumps at some sites, while other contractors may not. How will you ensure that everyone is bidding the same work per site?

Answer 2: We expect all potential Contractors to submit their bids as stated on the RFQ, such as visiting the location sites and doing an independent estimate for each location. The trees at 7630 Peck cannot be ground due to the fence. These trees are to be cut within 6" of ground, as reasonable. The two trees pictured in the image labeled 'Chugach View' that lean towards the building are part of a cluster of trees and are to be cut at ground level, as reasonable. All other stumps are to be ground, as reasonable.

Question 3: Several sites will require access and coordination with adjacent properties during the removal and extraction of the trees. I am confirming this will be the responsibility of AHFC, as will the notification of the tenants when work will proceed and the areas of the property that need to be clear for the work to proceed.

Answer 3: AHFC will send out notifications to tenants or to an adjacent property prior to the removal and extraction of trees. Please refer to Addendum No.1. Once a Contractor is awarded with the project, it is important to reach out AHFC's administrator prior to any site work.

Question 4: Is the \$25,000 cap the maximum total amount Alaska Housing will pay for all seven jobs combined? None of my individual quotes will exceed \$25,000, but the cumulative total for all seven jobs may exceed that amount. Could you please clarify if the \$25,000 limit applies to the cumulative total of all seven jobs?

Answer 4: Based on our independent estimate, we do not expect to exceed \$25,000 per location; however, this figure represents only an aggregate estimate across all locations rather than a firm per-site guarantee.

Question 5: Bid Types: Do you want 7 line-item quotes, one total, or both? Can contractors bid on a subset of properties? If one contractor wins Property 1, are the other 6 awarded automatically at their quoted price, or does AHFC award each property separately?

Answer 5: Please use the revised Proposal Form attached. Please note that this is the latest version of the Proposal Form; use it for all current and future submissions related to this project. AHFC award each property separately.

Question 6: Disposal Logistics: Are there preferred disposal facilities? Can chips stay on-site or be repurposed, or must all material leave?

Answer 6: We do not have any preference on disposal facilities. A limited amount of chips can be repurposed to be used to level out the ground to fill in some ponding due tree stumps that were removed. Aside from that we expect the extra number of chips/materials to be haul out.

Question 7: Tree Specs: What are the expected diameters and heights of the trees? Any hazard trees or trees near power lines? What is the approximate tree count per property?

Answer 7: Per RFQ, it states that AHFC highly suggest to visit the site in other to provide a proper bid estimate. Please refer to photos attached or refer to Addendum No#1. Most trees are located in a back yard of properties, we do not see any hazard to power lines.

Question 8: Stump-Grinding Exception: Who decides when the 6-inch requirement threatens other trees or shrubs? Can stumps be left higher if adjacent trees are at risk?

Answer 8: Contractor shall have the knowledge to decide if tree/shrubs are within a 6-inch threat to other trees/shrubs. If unsure, please reach out to AHFC's administrator of this project. Stumps can be left higher due to adjacent of other trees at risk. Suggest that Contractor to note this on their bid estimate or reach out to AHFC's administrator to notify the reasoning.

Question 9: Tenant Coordination: How many occupied units per property? Who coordinates tenant access? Any time or hour restrictions?

Answer 9: AHFC will be responsible for any tenant notifications letters or adjacent properties. Please refer to addendum No.1 Please reach out to AHFC administrator who will coordinate with the tenant access. Hour are stated on addendum No.1 visit AHFC.US

Question 10: How long after the bid date is contract award expected? Is it possible to get the completion date extended?

Answer 10: Awarding the contract typically takes one to two weeks. If the total award exceeds \$25,000, there may be a 10-day protest period. If necessary, the completion date can be extended to accommodate unforeseen delays or additional requirements

END OF ADDENDUM NO. 3



PROPOSAL FORM / FEE PROPOSAL

27-RFQ-003

Receipt of Addenda numbered _____ is hereby acknowledged.

OFFERORS TO NOTE THE FOLLOWING:

1. Contract award to the lowest responsive and responsible Offeror will be made in the amount of the **QUOTE AMOUNT PER PROPERTY**.
2. A current insurance certificate covering the insurance requirements listed in the Supplement to General Contract Conditions must be submitted before the Corporation will issue a Notice to Proceed.

Location #	Property / Service	Quote Amount
1	Chugach View 1280 E 17 th Ave. Tree Removal	\$ _____
2	7630 Peck Ave. Tree Removal	\$ _____
3	124 North Bliss Tree Removal	\$ _____
4	560 Creekside St. Tree Removal	\$ _____
5	2230 E 66 th Ave. Tree Removal	\$ _____
6	7451 Stanley Drive Tree Removal	\$ _____
7	3273/3277 Doil Drive Tree Removal	\$ _____

The undersigned submits, as true and correct, the following information:

1. ☐ Offeror is in Compliance with Executive Order, 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
2. ☐ Offeror is in Compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 5).
3. ☐ Offeror does not have any organizational conflict of interest which is defined as a situation in which the nature of work to be performed or services to be supplied under the proposed AHFC Contract, and the Offeror's organizational, financial, contractual, or other interests may:
 - a. Result in an unfair competitive advantage to the Offeror; or



- b. Impair the Offeror's objectivity in performing the Contract work or providing the Contract services.

If the Offeror cannot respond affirmatively to 3a and 3b above, the Offeror shall include a full and written disclosure attached to this affidavit and addressed to the AHFC Chief Procurement Officer.

4. ☐ Offeror has paid all fees, taxes and other money due to the State of Alaska.
5. ☐ Offeror holds the following license(s) or permit(s) as required by federal, state and/or local law, regulation or ordinance and has **attached a copy of each** of the current licenses:
- a. Alaska Business License Number _____
 - b. Alaska General Contractors License Number _____
 - c. Date _____
 - d. Other _____ Number _____ Date _____
- (Example, Electrical, Plumbing and Heating, Pest Control, Specialty, Subcontractor, etc.)

OFFEROR'S SIGNATURE:

By signature on this document, the Offeror certifies that all terms and conditions, including fee or price quotes submitted as a part of the Offeror's response to this solicitation shall remain effective for a period of not less than ninety (90) days from the date AHFC designates as the deadline for submitting quotes; plus any addenda or extensions to the RFQ, and for an additional contractual term, if the Offeror should enter into a contract with AHFC to perform work or provide services as described in this solicitation. The Offeror further acknowledges and agrees that its proposal and all other material submitted will become the property of AHFC.

NOTE: FAILURE BY THE OFFEROR TO SIGN AND DATE THIS RFQ FORM WILL RESULT IN AHFC REJECTING THE OFFEROR'S QUOTATION AS NON-RESPONSIVE.

SUBMITTED BY:

Printed Name of Offeror

Company Name

Signature of Offeror

Street Address

Title

City/State/Zip Code

Telephone

Fax

Email

Date

ACCEPTANCE BY AHFC

On this date: _____ AHFC hereby accepts the Contractor's Quote set forth in this RFQ package and as outlined in the Contract documents.

ALASKA HOUSING FINANCE CORPORATION

Gregory Rochon
Chief Procurement Officer