

# ALASKA QCI INSPECTION FORM (2024)

QCI INSPECTOR				Date	BPI #
Agency		Job #		Location	
Agency Assessor			Agency Inspector		
Client Status (Circle)	Owner	Renter	LandLord Contribution: \$		Year Built
Unit Type (circle)	Single	Duplex	Mobile	Multi Unit	# of Units # of qualified units

## FILE REVIEW

## Comments

1	Funding Source	DOE	LIHEAP	STATE	
2	Total Project Cost	\$			
3	Eligibility Determination Present	Pass	Fail	N/A	
4	Assessment Documentation	Pass	Fail	N/A	
5	Scope of Work Documentation	Pass	Fail	N/A	
6	Akwarm Pre & Post Documentation	Pass	Fail	N/A	
7	Akwarm Improvement Options Report	Pass	Fail	N/A	
8	Scope of Work Justified (H&S, Repair and/or Conservation)	Pass	Fail	N/A	
9	Material List Matches Scope of Work	Pass	Fail	N/A	
10	Lead Paint Notification Documentation	Pass	Fail	N/A	
11	Radon Pamphlet	Pass	Fail	N/A	
12	Asbestos Pamphlet	Pass	Fail	N/A	
13	Mold/ Moisture Assessment	Pass	Fail	N/A	
14	State Historic Preservation Documentation	Pass	Fail	N/A	
15	Photo Documentation Per WOM	Pass	Fail	N/A	
16	Client Satisfaction Documentation	Pass	Fail	N/A	
17	Client Signature acknowledging all work completed	Pass	Fail	N/A	
18	Check Energy Audit Process Accuracy-Fuel, Climate,	Pass	Fail	N/A	
19	Were existing conditions characterized accurately	Pass	Fail	N/A	
20	Were fuel costs for primary and secondary accurate	Pass	Fail	N/A	
21	Were existing insulation levels entered accurately	Pass	Fail	N/A	
22	Was data entered correctly resulting in effective measures	Pass	Fail	N/A	
23	Were measures ranked appropriately by SIR	Pass	Fail	N/A	
24	Were measures selected in order of ranking	Pass	Fail	N/A	
25	Were costs of labor and materials reasonable and accurate	Pass	Fail	N/A	

## ON-SITE WORK ASSESSMENT

### HEATING / WATER HEATING & VENTILATION

## Comments

1	Heating System Replacement	Pass	Fail	N/A	
2	Akwarm BTU Sized If Replaced	Pass	Fail	N/A	
3	Heating System Modification / Tune Up	Pass	Fail	N/A	
4	Heating Distribution Modification	Pass	Fail	N/A	
5	Duct Sealing	Pass	Fail	N/A	
6	Ventilation Installation/ Modification	Pass	Fail	N/A	
7	Set Back Thermostat Installed	Pass	Fail	N/A	
8	Water Heater Replacement	Pass	Fail	N/A	
9	Insulate Water Heater	Pass	Fail	N/A	
10	Pipe Insulation on 1st 6' of Water Heater (Hot & Cold)	Pass	Fail	N/A	
11	Work Meets SWS	Pass	Fail	N/A	
12	Additional Work Required	Pass	Fail	N/A	

### ATTIC / SIDEWALL & KNEEWALLS

## Comments

1	Attic Insulation Installed	Pass	Fail	N/A	
2	Attic Air Sealed	Pass	Fail	N/A	
3	Uniform Coverage and Depth per Scope of Work	Pass	Fail	N/A	
4	Chimney Insulation Sheild(s) Installed	Pass	Fail	N/A	
5	Insulation Depth Markers Installed	Pass	Fail	N/A	
6	Electric Junction Boxes Markers Installed	Pass	Fail	N/A	
7	Insulation Certificate Posted	Pass	Fail	N/A	
8	Attic Access Insulated / Air Sealed	Pass	Fail	N/A	
9	Sidewall / Kneewall Insulation Installed	Pass	Fail	N/A	

10	Sidewall / Kneewall Access Insulation Installed	Pass	Fail	N/A
11	Work Meets SWS	Pass	Fail	N/A
12	Additional Work Required	Pass	Fail	N/A

**CRAWLSPACE / FOUNDATION**

**Comments**

1	Rim / Band Joist Insulated	Pass	Fail	N/A
2	Under Floor / Belly Insulation Installed	Pass	Fail	N/A
3	Foundation / Perimeter Insulation Installed	Pass	Fail	N/A
4	Wall Insulation Installed	Pass	Fail	N/A
5	Ground Vapor Barrier Installed	Pass	Fail	N/A
6	Work Meets SWS	Pass	Fail	N/A
7	Additional Work Required	Pass	Fail	N/A

**WINDOWS / DOORS**

**Comments**

1	Windows Replaced	Pass	Fail	N/A
2	Doors Replaced	Pass	Fail	N/A
3	Door Weather-Stripping / Sweeps Installed	Pass	Fail	N/A
4	Work Meets SWS	Pass	Fail	N/A
5	Additional Work Required	Pass	Fail	N/A

**OTHER MEASURES**

**Comments**

1	Energy Efficient Shower Heads Installed	Pass	Fail	N/A
2	Lighting Replaced - LED or CFL	Pass	Fail	N/A
3	Dryer Vented	Pass	Fail	N/A
4	Smoke Detectors Installed # installed	Pass	Fail	N/A
5	Carbon Monoxide Detectors Installed # installed	Pass	Fail	N/A
6	Fire Extinguisher Installed # installed (optional)	Pass	Fail	N/A
7	Other Work (Not Noted Elsewhere)	Pass	Fail	N/A
8	Other Work (Not Noted Elsewhere)	Pass	Fail	N/A
9	Work Meets SWS	Pass	Fail	N/A
10	Additional Work Required	Pass	Fail	N/A

**DIAGNOSTIC TESTING VERIFICATION**

**Comments**

1	Blower Door Test	Pass	Fail	N/A
2	CAZ Safety Test (State of AK form)	Pass	Fail	N/A
3	Hot Water Temperature	Pass	Fail	N/A
4	ASHRAE Compliance	Pass	Fail	N/A
5	Heating System Efficiency	Pass	Fail	N/A
6	Oven CO & Visual Range Top Test	Pass	Fail	N/A
7	Raw Fuel Test (Fuel Leak Test)	Pass	Fail	N/A
8	Work Meets SWS	Pass	Fail	N/A
9	Additional Work Required	Pass	Fail	N/A

**SUMMARY OF INSPECTION**

**Comments**

1	Missed Opportunities Identified	Yes	No
2	<b>Inspection Outcome</b>	<b>Pass</b>	<b>Fail</b>

Pass indicates the job is complete and QCI inspector verifies all measures have been properly justified and completed per Alaska weatherization operations manual, Alaska field guide & SWS. This unit can be reported as a completion. Fail indicates the job requires additional attention from the Agency and QCI Inspector follow-up required.

QCI Signature

Date

**FOLLOW-UP INSPECTION (if applicable)**

Re-inspection by QCI inspector required on failed items above. By signing & dating below, QCI inspector is verifying the items that failed above have been remedied and comply with Alaska weatherization operations manual, Alaska field guide & SWS. This unit can be reported as a completion. If the items are not remedied, do not sign below.

QCI Signature

Date