

Exhibit 6-4 Portability Status & Administrative Fees

1. Current Administrative Fees

HUD Regulation (24 CFR 982.152(b))

The PHA ongoing administrative fee is paid for each program unit under HAP contract on the first day of the month. The amount of the ongoing fee is determined by HUD in accordance with Section 8(q)(1) of the 1937 Act (42 U.S. Code 1437f(q)(1)).

AHFC Policy

Effective June 1, 2020:

1. The administrative fee base rate is \$102.40¹ for the HOME Tenant-Based Rental Assistance and Empowering Choice Housing Program.
2. The administrative fee base rate is \$95.58¹ for all other Housing Choice Voucher programs.
3. AHFC will receive 81 percent of that rate or \$77.42 (expected actual rate) for the months of June through October 2020.
4. The portability administrative fee is calculated at 80 percent of the expected actual rate or \$61.94.

Beginning June 1, 2020 to complete Part I of the Family Portability Information:

- AHFC will list \$77.42 in item 10.
- AHFC will list \$61.94 in item 11.

2. Portability Status

HUD Regulation (24 CFR 982.255(c))

(5) When the portable family requests assistance from the receiving PHA, the receiving PHA must promptly inform the initial PHA whether the receiving PHA will bill the initial PHA for assistance on behalf of the portable family, or will absorb the family into its own program.

AHFC Policy

As of January 20, 2016, AHFC is absorbing all incoming portable vouchers. Upon contact by the family, AHFC will send the Incoming Portability Notice to the initial PHA.

Numbered Memo

20-21 Exhibit 6-4 Administrative and Portability Fees for 2020

¹ [HUD CY2020 Administrative Fee Rates](#) and national proration issued April 22, 2020.