

## **Exhibit 5-2 Subsidy Standards**

The AHFC Board of Directors approved the following revision to the Housing Choice Voucher Program subsidy standards with Resolution No. 2010-39 on November 22, 2010.

### **5-2.1 REASONABLE ACCOMMODATION**

A family may request a Reasonable Accommodation if a family member with a disability requires an exception to AHFC subsidy standards to accommodate a disability. The family will make their request to the local AHFC representative.

### **5-2.2 SUBSIDY LEVEL**

AHFC subsidy standards are applied to all families of like size and composition and are based on the number of family members. AHFC assigns no more than two persons per level. AHFC reserves the right to determine the family subsidy standard. Once a subsidy level is assigned, families are free to select a unit within their shopping guidelines that best fits the needs of the family.

<b>Number of Family Members</b>	<b>Subsidy Level</b>
1 to 2 persons	One
3 to 4 persons	Two
5 to 6 persons	Three
7 to 8 persons	Four
9 to 10 persons	Five
11 to 12 persons	Six

For families with more than 12 persons, AHFC will add one subsidy level for each additional two persons. For example, a family of 15 persons will receive a level 8 subsidy.

### **5-2.3 COMPOSITION FACTORS**

AHFC will consider the following factors when assigning a subsidy level:

1. All minors (including foster care children) who are expected to reside regularly (at least 50 percent of the time) in the unit will be counted, including:

- a. Those in the process of adoption by the family. During the process, the family must furnish AHFC with verifications from the adoption agent that the child(ren) has been matched with the family.
  - b. Those in the process of placement with a foster family. The family must furnish AHFC with verification from the licensing agent that the family has been approved as a foster family. AHFC will grant the additional subsidy required for the placement of foster children in the home.
  - c. Those obtained through custody agreements. The family must provide AHFC with custody verification.
  - d. Those temporarily absent from the home due to placement in foster care. During the process, the family must furnish AHFC with verifications from the foster care agent that the child(ren) will be returned to the family timely.
2. A pregnant woman will be counted as two persons.
  3. Two or more previously unrelated disabled/elderly persons who choose to live together may receive a level two subsidy upon request. Elderly or disabled individuals may decide to cohabitate due to financial, not familial status. This encourages those individuals who are interested in sharing or pooling their resources to do so.
  4. A family comprised of **more than two** generations of family members will qualify the family for a one-step increase in the subsidy level. Families may self-certify the relationship. This encourages families that wish to provide care or support for an elderly relative to do so.

To apply this rule, staff will first count the number of total members in the family and apply the appropriate subsidy level. Staff will then consider whether an additional subsidy level is applied for the generational rule above. If the addition of the third generation moves the family to the next subsidy level, no additional subsidy is needed.

5. A live-in aide approved by AHFC to reside in the unit will be considered when calculating the appropriate subsidy level. AHFC will not provide additional subsidy for a live-in aide's family members to reside in a subsidized unit.

### Examples

1. Mom, Dad, five-year-old daughter, Grandmother:  
     Four persons - Level 2  
     Generational rule - three generations, Level 3

2. Uncle age 65, 21-year-old great nephew:  
Two persons - Level 1  
Generational rule - two generations, no additional subsidy

3. Five-month-old infant, Grandmother:  
Two persons - Level 1  
Generational rule - two generations, no additional subsidy

4. Mom, 5-month-old infant, "Auntie" (age 62):  
Three persons - Level 2  
Generational rule - three generations, Level 2

In this case, the addition of the Auntie moved the family from a level 1 to a level 2, no additional subsidy is needed

5. Mom, 5-month-old infant, daughter (age 6), "Auntie" (age 62):  
Four persons - Level 2  
Generational rule - three generations, Level 3

In this case, grant an additional subsidy level as the family remains at a level 2 when the Auntie is added.

#### 5-2.4 RELATION TO THE PAYMENT STANDARD

The payment standard is tied to each subsidy level. Staff will continue to apply the lesser of the family's approved subsidy level or the unit bedroom size when determining the appropriate payment standard to use.

#### Example

A family consisting of five persons receives a Level 3 subsidy.

1. Unit Bedroom Size Equals Subsidy Level (family selects 3-bdrm unit)  
The three bedroom Payment Standard is applied
2. Unit Bedroom Size is Greater than Subsidy Level (family selects 4-bdrm unit)  
The three bedroom Payment Standard is applied
3. Unit Bedroom Size is Less than Subsidy Level (family selects 2-bdrm unit)  
The two bedroom Payment Standard is applied

#### Forms

#### V772 Subsidy Standards

**Administrative Desk Manual**  
None