

Following the receipt of an energy rater application, AHFC staff will make a determination whether the applicant is qualified. Failure of the applicant to provide any of the information required will automatically result in a finding that the applicant is unqualified.

If an applicant is *preliminarily* qualified to obtain energy rater authorization, they must then follow one of the Certification Pathways outlined below and provide AHFC with:

Certification Pathway 1:

- Documented proof of successful completion within the last two years of a cold-climate homebuilding, retrofit, or building science workshop.
- Documented proof that the applicant has obtained certification as a building analyst through the Building Performance Institute, or other comparable certification as approved by the corporation.
- Documented proof of successful completion within the last two years of a training workshop that includes an energy rating software program approved by the corporation, data gathering, Alaska Retrofit Information System (ARIS), and the AHFC Building Energy Efficiency Standards (BEES), including proof that the applicant has successfully completed all testing required by the workshop.

Certification Pathway 2:

- Documented proof of successful completion within the last two years of a cold-climate homebuilding, retrofit, or building science workshop.
- Documented proof of successful completion within the last two years of *Saturn Resource Management* Online Energy Auditor Long Course, including proof that the applicant has successfully completed all testing required by the workshop provider.
- Documented proof of successful completion within the last two years of Methods of Analysis on Residential Structures (MARS) course focusing on combustion safety, air tightness workshop, blower door basics and diagnostics, and ventilation requirements and testing procedures, followed by a passing written test score and an in person field exam.
- Documented proof of successful completion within the last two years of a training workshop that includes an energy rating software program approved by the corporation, data gathering, Alaska Retrofit Information System (ARIS), and the AHFC Building Energy Efficiency Standards (BEES), including proof that the applicant has successfully completed all testing required by the workshop.

An applicant who successfully complete the corporation's interview process, which may include testing related to basic reading, writing, mathematics, and computer skills, and meets the above requirements, may be given an opportunity to perform a minimum of five energy ratings reviewed and approved by AHFC. Upon completion of the certification pathway and minimum five (5) energy ratings, the applicant may enter into an agreement with AHFC for authorization to perform energy ratings for AHFC. The corporation will provide training and testing for energy rater applicants on a regularly scheduled basis.

If AHFC denies a person's application under this section, AHFC will notify the applicant in writing of the reason for the denial and advise the applicant of the right to appeal the denial under 15 AAC [150.225](#).