

**Alaska Housing Finance Corporation
SFY18 Basic Homeless Assistance Program (BHAP)
Notice of Funding Availability (NOFA)**



1. BACKGROUND

Alaska Housing Finance Corporation (AHFC) established the Basic Homeless Assistance Program (BHAP) in 1993 to further assist homeless and near-homeless Alaskans. BHAP is one of the homeless initiatives authorized by the legislature under the Homeless Assistance Program (HAP) capital budget line item.

2. AVAILABLE FUNDING

AHFC anticipates approximately \$6.2 million will be available through the SFY18 BHAP funding cycle. No funding will be available for new applicants through the SFY18 application cycle. Only organizations funded in SFY17 will be eligible for funding through this NOFA. The maximum allowable funding request for each renewal applicant is included in section 23. Any funds authorized by the Legislature for SFY18 will become available after July 1, 2017. AHFC reserves the right to adjust awards based on final legislative appropriation.

3. APPLICATION DETAILS

With few exceptions, organizations have historically submitted one, individual application to AHFC for BHAP funding. With the SFY18 application cycle organizations will be required to participate in a coordinated application process in partnership with all organizations requesting BHAP funding in their community. Section 23 of this NOFA contains a list of SFY17 grantees and the Coordinated Community Designation for each organization.

Each community requesting BHAP funding will submit one Community Coordinated Application and one Organization Application for each organization included in the Coordinated Application. These combined applications will include:

- Documentation of need for the proposed project(s);
- Description of the applicant's experience in providing the proposed services;
- Narrative plan describing the services the applicant intends to provide, including time lines for completion of the grant;
- Proposed budget including a statement identifying all other funding sources by amount, source, and anticipated commitment date;
- Resolution of the applicant's governing body authorizing the application, or if the applicant is a municipality, the signature of a municipal official with authority to apply for the grant; and

- Description and supporting evidence of coordination with local governments or other local service providers.

Communities with multiple BHAP funded organizations will be required to provide AHFC with the coordinated groups adopted written standards/policies and procedures for the BHAP program. At a minimum, these standards should include the following:

- Process to determine the organization responsible for submitting the Community Coordinated Application to AHFC;
- Process for collecting information from individual organizations to respond to the Community Coordinated Application;
- In the event that new funding is available or new organizations are eligible to apply for BHAP funding, the written standards must include the process to determine which organizations/programs will be included in the coordinated application;
- Process to appeal the group's decision; and
- Certification from all SFY18 funded BHAP organizations acknowledging adoption of the written standards.

The written standards/policies and procedures are subject to review and approval by AHFC. Communities will be required to follow the timeline outlined below. Failure to meet the deadlines and requirements outlined by AHFC, may result in financial penalty.

- October 31, 2017: Communities will submit a first draft of the written standards for AHFC review with the first quarter reports.
- December 15, 2017: Communities will submit the second draft of the written standards for AHFC review.
- January 31, 2018: Communities will submit the final, fully adopted, written standards to AHFC with the second quarter reports.

Community Coordinated Application

One Community Coordinated Application must be submitted for each community requesting BHAP funding. This application contains information for each program included in the funding request and outlines the coordinated group's efforts to address the needs of homeless and near-homeless Alaskans.

The coordinated group will identify one organization responsible for submitting the Community Coordinated Application to AHFC through the Ariba online system.

Organization Application

Each organization requesting BHAP funding will complete an Organization Application which contains information for the specific program(s) to be funded. The individual organization will be responsible for submitting that application to AHFC through the Ariba online system.

Communities operating under a coordinated BHAP application process prior to this NOFA (Juneau and the Matanuska-Susitna Valley), should continue to operate in this manner for SFY18. Those communities will submit the Community Coordinated Application and Organization Applications through one organization on behalf of the community.

In communities with only one BHAP funded organization, the applicant will submit both the Organization Application and Coordinated Community Application to AHFC through the Ariba online system.

Organizations will be responsible for establishing and consistently applying written standards for providing program assistance. At a minimum, these standards should include the following:

- Policies and procedures for determining program eligibility;
- Policies and procedures for admission, discharge, and termination;
- Standards regarding length of stay; if temporary housing is provided, and safeguards to meet the safety and needs of special populations;
- Policies and procedures for determining and collecting fees for residency, if any;
- Standards for determining what types of financial assistance and/or services program participants need to achieve housing stability objectives; and
- Policies and procedures for addressing program participant grievances.

4. ELIGIBLE APPLICANTS

Eligible Applicants include:

- Units of general local government;
- Regional Housing Authorities serving the community at large;
- Non-profit organizations;
- Tribal organizations serving the community at large; and
- Any partnerships or joint ventures of the entities listed above.

5. PROGRAM COMPONENTS

BHAP awards will be made to address service needs at the lower end of the housing continuum under two specific components:

Temporary Housing: Recipients under this component will provide temporary housing (with or without supportive services) to assist homeless individuals and families to sleep in safe and sanitary conditions and to address barriers to becoming re-housed in permanent situations. Applicants funded under this program area will be expected to report on length of stay in shelter or transitional housing and destination of those leaving for permanent housing.

Homeless Services: Recipients under this component will provide non-housing financial assistance and supports such as street outreach, homeless prevention, and/or rapid re-housing (a.k.a housing placement). Applicants funded under this program area will be expected to report on the circumstances necessitating the assistance, the cost per household for any financial assistance, and the degree to which households assisted in the prior three-month reporting period have remained housed.

6. ELIGIBLE ACTIVITIES

Below is a list of eligible BHAP activities. AHFC may limit or exclude funding for some eligible activities based on available funding.

Temporary Housing

- Equipment, Furnishings, and Appliances
- Leasing of facilities to provide shelter or transitional housing.
- Operating costs of shelter or transitional housing facilities (maintenance, utilities, insurance, etc.).
- Emergency hotel/motel vouchers in areas where no emergency shelters are available for the subject population.
- Salaries for staffing temporary housing.
- Essential/supportive services directly related to housing (e.g. transportation, child care, etc.).

Homeless Services

- Street outreach to unsheltered homeless persons to facilitate entry into safe shelter and/or permanent housing.
- Staff salaries to process requests for assistance and payments.
- Direct costs for rapid re-housing/placement (e.g., move-in deposits and rental assistance). *Note: rental assistance is limited to no more than 3 months per household.*
- Financial assistance for rent, mortgage, and/or utility arrearages or relocation to a more affordable dwelling.
- Minor home repair assistance not to exceed \$3,000 without prior approval from AHFC. Organizations are encouraged to coordinate with their local weatherization agency for home repairs.
- Other prevention services directly related to homeless prevention (e.g. landlord mediation).

Administrative Costs: Not to exceed 10% of BHAP program costs awarded.

7. INELIGIBLE ACTIVITIES

- Facility acquisition, construction, or renovation.
- Services provided exclusively to a particular religious or racial/ethnic group.
- Shelters where occupancy is involuntary (e.g. correctional facilities, mental health hospitals, etc.).
- Residential treatment facilities where the presenting problem is not homelessness and occupancy is terminated after the prescribed period of treatment is completed.
- Permanent housing development and/or long-term housing rental assistance programs.
- Rental assistance in units where the owner is also the BHAP grantee.
- Rental assistance to support individuals in AHFC assisted housing programs. Contact the BHAP Program Manager, prior to administering assistance, if clarification is needed to determine AHFC housing program assistance.
- Information and referral services which are currently available through Alaska 2-1-1.
- Budget line items funded under the Continuum of Care Grant Match Program (e.g. operating).

8. REQUIRED APPLICATION FORMAT

Community Coordinated Application

Each Community Coordinated Application for BHAP funding submitted to AHFC for consideration must, at a minimum, include the following uploaded attachments:

- Completed and signed BHAP Coordinated Application form, provided by AHFC.

Organization Application

Each Organization Application for BHAP funding submitted to AHFC for consideration must, at a minimum, include the following uploaded attachments:

- Completed and signed BHAP Organization Application form for the organization included in the Coordinated Application BHAP funding request, provided by AHFC;
- Completed BHAP budget and leverage forms in the format provided by AHFC;
- Completed BHAP budget narrative;
- A resolution (dated within 6 months of the application deadline) from the applicant's governing body authorizing the grant request (a sample is provided in section 22). Exception: If the applicant is a municipality, only the signature of a municipal official with authority to apply for the grant is required.

Failure to provide the required information, or failure to submit information in the correct

format, may be cause for rejection of a BHAP grant application.

9. ELECTRONIC SUBMISSION REQUIREMENT

Application materials will only be accepted by electronic submittal via the Ariba online system. Hand-delivered, emailed, mailed, or faxed applications will not be accepted.

10. DEADLINE FOR SUBMITTAL

Applications will be submitted through AHFC's Ariba online system. Organizations interested in submitting a Community Coordinated Application and/or Organization Application, must submit an Intent to Apply form via email to Carrie Collins at ccollins@ahfc.us by 5:00 p.m., Alaska Standard Time, on February 17, 2017. Applicants will not gain access to the online system if an Intent to Apply form is not completed or is submitted after the deadline. The Intent to Apply form can be found at the following location on the AHFC website: <https://www.ahfc.us/pros/notices/funding-availability/>.

Applications must be fully submitted through AHFC's Ariba online system no later than 5:00 p.m., Alaska Standard Time, on April 11, 2017. The official date and time of submittal will be the date and time the Ariba system records that the applicant pressed the "submit" button in the Ariba system. AHFC will not review partially completed applications nor will any applicant passwords be accepted in order to view items attached but not formally submitted.

11. APPLICATION INQUIRIES

After reviewing this Notice of Funding Availability (NOFA) and the application forms located on the AHFC website at <https://www.ahfc.us/pros/grants/service-assistance-grants/homeless-assistance-program-hap/>, applicants are encouraged to contact the BHAP Program Manager, Carrie Collins, by phone at 907-330-8276 or 1-800-478-2432 (toll free in AK) or by email at ccollins@ahfc.us.

12. PRE-PROPOSAL TELECONFERENCE

AHFC will conduct a pre-proposal teleconference regarding this application on February 2, 2017 at 10:00 a.m., Alaska Standard Time. AHFC reserves the right to amend this NOFA and application documents following the pre-proposal teleconference. Interested persons should participate by utilizing the teleconference information below.

Call-In Number: 1-877-873-8018

Access Code: 5288816

13. DEBARMENT AND SUSPENSION

Applicants and their principals who are currently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any Federal, State, or AHFC programs, are not eligible to receive funds under this NOFA. In addition, the applicant is responsible to ensure that each contractor and subcontractor performing work on the assisted housing is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any Federal, State or AHFC programs. See the federal “Excluded Parties Listing System” at www.sam.gov.

14. MISSTATEMENTS

If the Corporation determines that a grant recipient has made a material misstatement relating to the grant recipient’s application for, or administration of, a grant, the Corporation will, in its discretion, require the grant recipient to repay the grant to the Corporation, together with accrued interest on the amount of the grant calculated at the highest rate allowed by law from the date of issuance of the grant check(s) by the Corporation.

15. RESERVATIONS

AHFC reserves the right to accept or reject any or all applications in whole or in part. An application may be rejected by AHFC if an applicant is considered a “non-responsible bidder.” A non-responsible bidder is one who has failed to comply with NOFA requirements; who has failed to perform under any previous grant, tax credit allocation, or loan; who has previously failed to perform properly or to complete on time projects of a similar nature; or who habitually and without cause neglected the payment of bills or otherwise disregarded obligations to subcontractors, material suppliers or employees.

AHFC may modify any of the terms of this NOFA. If, before the award, AHFC determines the modifications to be material, all applicants will be given an equal opportunity to modify their applications in only those specified areas designated by AHFC. Applicants who download this NOFA from Ariba should continually check for email notifications regarding possible modifications or deadline extensions.

16. PROPOSAL COSTS

AHFC will not reimburse recipients of a BHAP application package for costs incurred in preparation of a response to this NOFA, nor any subsequent modifications. Any/all costs incurred by the applicant in preparation of this application, including travel and personal expenses, are to be borne by the applicant and may not be charged as an expense of meeting the terms of any subsequent grant agreement, if any.

17. ACCEPTANCE OF TERMS

By submitting a BHAP application, an applicant accepts all terms and conditions of this NOFA and those contained in AHFC regulations 15 AAC 154.010 – 15 AAC 154.080, as well as Federal Regulation 24 CFR Part 576 (as applicable). If a grant is awarded the applicant's proposal will become part of the grant agreement. The applicant also agrees to the following:

- Requirement that all BHAP grantees must participate in the annual Point-in-Time Count (PIT) and Housing Inventory Count (HIC) during the period of performance stated in the grant agreement;
- All non-domestic violence BHAP supported programs must enter client data into the Alaska Homeless Management Information System (AKHMIS);
- All BHAP funded organizations must also participate in their local homeless/housing coalition, or equivalent, and the statewide Alaska Coalition on Housing and Homelessness; and
- As communities implement systems of Coordinated Entry, BHAP funded programs will also be required to participate in their community's implementation.

Proposals and other materials submitted in response to this BHAP NOFA become the property of AHFC and may be returned only at AHFC's discretion. Applications are public documents and may be inspected or copied by anyone after they have been reviewed and rated, and a Notice of Intent to Award has been issued by AHFC. Financial statements included in the application will be considered to be public information unless the applicant specifies in writing that the financial statements remain confidential.

18. APPLICATION REVIEW AND EVALUATION CRITERIA

A. Application Review

AHFC's Planning and Program Development Department will coordinate the review of each application and forward recommendations to AHFC's CEO/Executive Director, who will make a final determination on the applications. Upon final approval from the Executive Director, applicants will be notified in writing of their ranking and/or proposed level of funding. Under 15 AAC 150.220, applicants may protest the proposed award.

B. Evaluation Criteria

Threshold Review: Each application must pass a threshold review to be considered for funding. The threshold review will consider the following:

- The application was received by the deadline stated in section 10 of this NOFA;
- AHFC has determined that the applicant is a "responsible bidder" as described in section 15 of this NOFA;

- The Organization and Coordinated application forms provided by AHFC are entirely completed (with N/A appearing in areas that may not apply) and signed by the applicant's authorized representative; and
- The application contains the required resolution from the applicant's governing body as described in sections 3 and 8 of this NOFA.

Application Rating Criteria: Applications for BHAP funds will be scored using the rating criteria established for this application as attached to this NOFA.

Proposal Evaluation Committee: Portions of the Coordinated Community application for BHAP funds will be evaluated by a Proposal Evaluation Committee (PEC) as indicated in the rating form. The PEC will review the application for threshold requirements, thoroughness of responses, and overall program and funding efficiencies. Committee members may include, but will not be limited to, a representative(s) from AHFC (not the BHAP Program Manager), the Alaska Mental Health Trust Authority, state or local government officials, members of the Continuum of Care decision-making groups (who are not a BHAP applicant) and/or a community volunteer (possibly a homeless or formerly homeless person).

C. Award Factors

The CEO/Executive Director may use consideration other than the point ranking to make the final funding awards. These considerations are:

1. Reasonable geographic distribution throughout the state.
2. Levels of funding necessary, based on AHFC's sole determination, to result in a financially feasible project.
3. Proposed activities that are consistent with AHFC's 'hierarchy of need' (including safe and appropriately staffed shelter, arrearage assistance, and rapid re-housing).

A reduction in legislative appropriation for SFY18 BHAP funding of up to 20% will result in prorated cuts in funding for applications received through this NOFA. If funding is reduced by more than 20%, applications will be evaluated on the criteria included in this section.

19. GRANT AGREEMENT REQUIREMENTS

After AHFC receives BHAP funding authorization from the Legislature, successful applicants will be notified if any additional information is needed before preparation of a formal grant agreement. The successful applicant's work plan, timelines, and budget may be modified by AHFC based upon additional information received and final Legislative appropriation for the funding cycle.

BHAP funds awarded may be revoked or recaptured, at AHFC's discretion, for violation of program rules, regulations, or statutes; inability of the applicant to complete the project on time; failure of the applicant to meet expenditure timelines, deadlines, or other reporting requirements during the implementation phase of the project; fraudulent activities; performance on previous AHFC financed or funded projects; or knowingly misleading AHFC through actions or statements concerning the award of BHAP funds.

If AHFC determines that the award of BHAP funds must be revoked or recaptured the Grantee will receive a written explanation detailing the following items:

- The reason for the action;
- The federal or state rules, regulations, or statutes violated;
- Remedy for the action; and
- The appeal process that is available to the recipient of BHAP funds.

20. GRANT TERM EXTENSION

AHFC reserves the right to renew projects awarded under this NOFA for up to two additional one year periods, should the Corporation elect not to conduct a funding competition in the two years following this award.

21. DEFINITIONS

For the purpose of further determining eligible BHAP costs, the following definitions shall apply:

Administrative Costs Means:

- (1) Salaries, wages, and related costs for grantee staff whose primary responsibilities involve program administration, developing systems for ensuring compliance with program requirements, preparing reports and other documents related to the Homeless Assistance Program, performance of financial management responsibilities related to the grant and coordinating the resolution of audit and/or monitoring findings;
- (2) Administrative services performed under third party contracts or agreements such as accounting services and audit services; and
- (3) Public information activities, such as notices for pre-development permit hearings or notices to announce availability and eligibility criteria for homeless services.

Alaska Homeless Management Information System (AKHMIS): The AKHMIS is an electronic database used to collect information on the characteristics and service needs of homeless individuals. The system is also utilized to report on the progress of individual programs as well as the overall state of homelessness at the community and statewide level.

Chronic Homeless as defined by HUD and effective January 15, 2016 means:

(1) A “homeless individual with a disability,” who:

(a) Lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and

(b) Has been homeless and living as described in paragraph (1)(a) of this definition continuously for at least 12 months or on at least 4 separate occasions in the last 3 years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living as described in paragraph (1)(a). Stays in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living or residing in a place not meant for human habitation, a safe haven, or an emergency shelter immediately before entering the institutional care facility;

(2) An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition, before entering that facility; or

(3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) or (2) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

Coordinated Entry: A process designed to coordinate program participant intake, assessment, and provision of referrals. A coordinated entry system covers a specific geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool.

Emergency Motel/Hotel Lodging: Payment of the nightly fee charged by a commercial or non-profit firm that offers short-term sleeping accommodations.

Furnishings: Essential items which must be supplied to a temporary housing site to make it habitable, including items such as beds, dressers, tables, and chairs.

Homeless Individual with a Disability as defined by HUD:

(1) A person shall be considered to have a disability if he or she has a disability that;

(a) Is expected to be long-continuing or of indefinite duration;

(b) Substantially impedes the individual’s ability to live independently;

(c) Could be improved by the provision of more suitable housing conditions; and

(d) Is a physical, mental, or emotional impairment, including an impairment caused by alcohol or drug abuse, post-traumatic stress disorder, or brain injury.

(2) A person shall be considered to have a disability if he or she has a developmental disability, as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42.U.S.C. 15002);

(3) A person will be considered to have a disability if he or she has acquired immunodeficiency syndrome (AIDS) or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome, including infection with the human immunodeficiency virus (HIV).

Homeless Person (BHAP): The BHAP program utilizes the homeless definition adopted by AHFC in AS 18.56.090(f).

(1) Homelessness means the state of an individual who lacks a fixed, regular, and adequate nighttime residence, and includes an individual who;

(a) is sharing the housing of other individuals because of loss of housing, economic hardship, domestic violence, or a similar reason;

(b) is living in a motel, hotel, trailer park, or camping ground because of the lack of alternative adequate accommodations;

(c) is living in an emergency or transitional shelter;

(d) is abandoned in a hospital;

(e) is waiting for a foster care placement;

(f) has a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings;

(g) is living in a car, a park, a public space, an abandoned building, substandard housing, a bus or train station, or a similar setting;

(h) is fleeing a domestic violence situation, does not have an alternative residence, and lacks the resources and support needed to obtain housing;

(i) is being evicted within a week, does not have an alternative residence, and lacks the resources and support needed to obtain housing; and

(j) is being discharged within a week from an institution, including a mental health treatment facility, substance abuse treatment facility, or prison, in which the individual has been a resident for more than 30 consecutive days, does not have an alternative residence, and lacks the resources and support needed to obtain housing.

Homeless Prevention Services: Actions taken to prevent persons who are in imminent danger of becoming homeless from losing their permanent residence, including payment of past due rent or mortgage payments; payment of water, sewer, heating fuel, or electric utility bills; or payment of basic telephone costs when the service is essential to prevent homelessness.

Housing Placement (Rapid Re-Housing) Services: Actions taken to assist homeless persons to obtain permanent housing in properties not operated by the grantee; or payment of security deposits, utility deposits or first month's rent.

Mental Health Trust Beneficiaries: Persons experiencing mental illness, developmental disabilities, chronic alcoholism and other substance related disorders, Alzheimer's disease and related dementia, or traumatic brain injury. A more detailed definition is included below.

(1) Beneficiaries of the Trust include the following broad groups of Alaskans with:

- mental illness
- developmental disabilities
- chronic alcoholism and other substance related disorders
- Alzheimer's disease and related dementia
- traumatic brain injuries

(2) An excerpt from the AS 47.30.056 that provides the detailed statutory definition of beneficiaries is outlined below:

(d) In (b)(1) of this section, "the mentally ill" includes persons with the following mental disorders:

- (1) schizophrenia;
- (2) delusional (paranoid) disorder;
- (3) mood disorders;
- (4) anxiety disorders;
- (5) somatoform disorders;
- (6) organic mental disorders;
- (7) personality disorders;
- (8) dissociative disorders;
- (9) other psychotic or severe and persistent mental disorders manifested by behavioral changes and symptoms of comparable severity to those manifested by persons with mental disorders listed in this subsection; and
- (10) persons who have been diagnosed by a licensed psychologist, psychiatrist, or physician licensed to practice medicine in the state and, as a result of the diagnosis, have been determined to have a childhood disorder manifested by behaviors or symptoms suggesting risk of developing a mental disorder listed in this subsection.

(e) In (b)(2) of this section, "the mentally defective and retarded" includes persons with the following neurologic or mental disorders:

- (1) cerebral palsy;
- (2) epilepsy;
- (3) mental retardation;
- (4) autistic disorder;
- (5) severe organic brain impairment;
- (6) significant developmental delay during early childhood indicating risk of developing a disorder listed in this subsection;
- (7) other severe and persistent mental disorders manifested by behaviors and symptoms similar to those manifested by persons with disorders listed in this subsection.

(f) In (b)(3) of this section, "chronic alcoholics suffering from psychoses" includes persons with the following disorders:

- (1) alcohol withdrawal delirium (delirium tremens);
- (2) alcohol hallucinosis;
- (3) alcohol amnestic disorder;
- (4) dementia associated with alcoholism;

- (5) alcohol-induced organic mental disorder;
- (6) alcoholic depressive disorder;
- (7) other severe and persistent disorders associated with a history of prolonged or excessive drinking or episodes of drinking out of control and manifested by behavioral changes and symptoms similar to those manifested by persons with disorders listed in this subsection. NOTE: This section has been expanded by Trustees to include chronic alcoholism and other substance related disorders. This expansion addresses beneficiaries with drug use and addiction problems.

(g) In (b)(4) of this section, "senile people who as a result of their senility suffer major mental illness" includes persons with the following mental disorders:

- (1) primary degenerative dementia of the Alzheimer type;
- (2) multi-infarct dementia;
- (3) senile dementia;
- (4) presenile dementia;
- (5) other severe and persistent mental disorders manifested by behaviors and symptoms similar to those manifested by persons with disorders listed in this subsection. (...this can include Traumatic or acquired brain injury)

Rapid Re-Housing (Housing Placement): Actions taken to assist homeless persons to obtain permanent housing in properties not operated by the grantee; or payment of security deposits, utility deposits or first month's rent.

Rural Community Designation: A community of 6,500 or less that is not connected by road or rail to Anchorage or Fairbanks. Or, a community of 1,600 or less that is connected by road or rail to Anchorage or Fairbanks and at least 50 statute miles outside of Anchorage or 25 statute miles outside of Fairbanks. In this definition, "connected by road" does not include a connection by the Alaska Marine Highway System or roads outside the boundary of the State of Alaska.

Social/Supportive Services: The provision of food, food supplies, and other household goods and supplies; child care for homeless families while in shelter or transitional housing; transportation and other services designed by the applicant and approved by AHFC to overcome housing barriers for the homeless.

Transitional Housing: Temporary supportive housing provided by the grantee to assist homeless persons to prepare for and obtain permanent housing within 24 months and includes non-profit hotels/motels which specifically target homeless persons in their policies.

22. SAMPLE RESOLUTION

WHEREAS, *(state the gaps or needs your community/agency has identified)*

WHEREAS, *(state what the proposed project will do to address those needs or gaps in service)*

WHEREAS, *(mention the agency and/or grant sources that could fund the proposed project)*

NOW, THEREFORE BE IT RESOLVED:

(state that your agency is authorized to request funds from the identified sources for the project)

ADOPTED this _____ day of _____, 20__ by _____ Board of Directors.

Signature of Board Officer

23. PRIOR YEAR (SFY17) BHAP AWARD RECIPIENTS, SFY18 MAXIMUM ALLOWABLE FUNDING REQUEST, AND COORDINATED COMMUNITY DESIGNATION

SFY17 BHAP Grantee	SFY18 Maximum Request	SFY18 Coordinated Community
Alaska Mental Health Consumer Web	\$97,723	Anchorage
Anchorage Community Mental Health Svcs.	\$247,392	Anchorage
Abused Women's Aid in Crisis (AWAIC)	\$262,990	Anchorage
Catholic Social Services	\$862,518	Anchorage
Covenant House	\$404,756	Anchorage
Fairbanks Rescue Mission	\$307,139	Fairbanks
Fairbanks Youth Advocates	\$186,740	Fairbanks
Gastineau Human Services	\$616,816	Juneau
Interior Center for Non-Violent Living	\$51,511	Fairbanks
Kodiak Brother Francis Shelter	\$234,593	Kodiak
Love In Action	\$101,465	Ketchikan
Love INC of the Kenai Peninsula	\$316,546	Kenai
New Life Development	\$256,998	Anchorage
Nome Emergency Shelter Team (NEST)	\$120,624	Nome
Partners for Progress	\$150,856	Anchorage
RurAL CAP	\$304,578	Anchorage
Shiloh Community Housing, Inc.	\$153,304	Anchorage
South Peninsula Haven House	\$98,690	Homer
The Lee Shore Center	\$52,784	Kenai
The Salvation Army - Fairbanks	\$153,266	Fairbanks
The Salvation Army - McKinnell	\$82,546	Anchorage
The Salvation Army - Sitka	\$74,341	Sitka
The Salvation Army - Small Community	\$28,666	Southeast
Tundra Women's Coalition	\$65,803	Bethel
Unalaskans Against Sexual Assault	\$28,405	Unalaska
Valley Charities, Inc.	\$935,135	Mat-Su