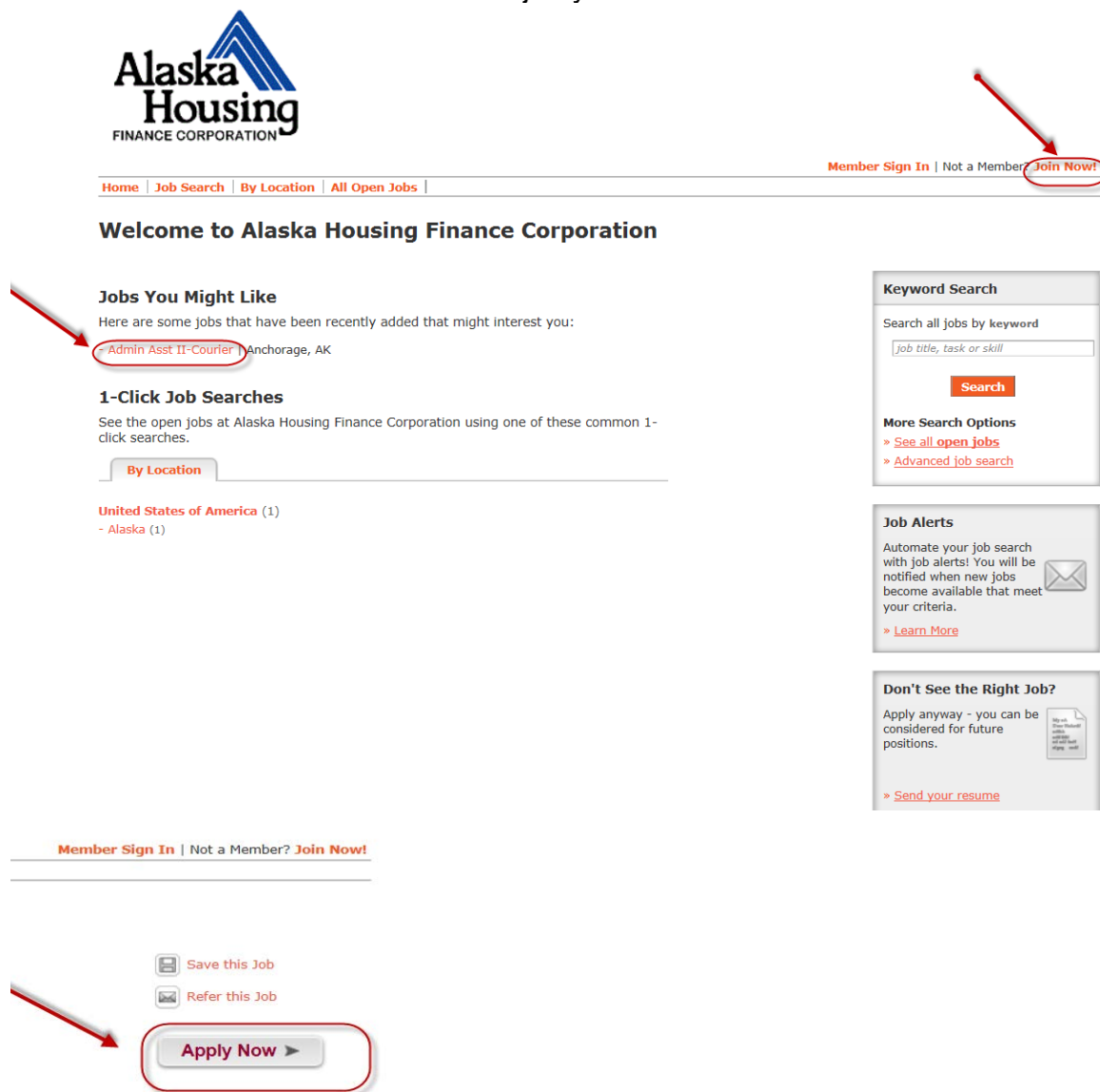


## HOW TO APPLY Online:

### [Search for Jobs](#)

You can click Join now or click on the job you are interested in.



**Alaska Housing**  
FINANCE CORPORATION

Home | [Job Search](#) | [By Location](#) | [All Open Jobs](#) | [Member Sign In](#) | Not a Member? [Join Now!](#)

### Welcome to Alaska Housing Finance Corporation

#### Jobs You Might Like

Here are some jobs that have been recently added that might interest you:

- [Admin Asst II-Courier](#) Anchorage, AK

#### 1-Click Job Searches

See the open jobs at Alaska Housing Finance Corporation using one of these common 1-click searches.

[By Location](#)

- [United States of America](#) (1)
- [Alaska](#) (1)

#### Keyword Search

Search all jobs by keyword

[Search](#)

#### More Search Options

- [» See all open jobs](#)
- [» Advanced job search](#)

#### Job Alerts

Automate your job search with job alerts! You will be notified when new jobs become available that meet your criteria.

[» Learn More](#)

#### Don't See the Right Job?

Apply anyway - you can be considered for future positions.

[» Send your resume](#)

[Member Sign In](#) | Not a Member? [Join Now!](#)

[Save this Job](#)

[Refer this Job](#)

[Apply Now](#)

## Sign In to Apply

Sign in with your username and password or join now to continue the application process.

Registering on the site creates an applicant profile, which will allow you to track previous applications and will pre-populate future applications with data previously provided. If you are applying from an existing profile, please be sure to review each page carefully in case your application data has changed since your last application.

### Existing Member? Sign In

Sign in with your username and password

\* Username:

\* Password:

[Sign In](#)

[Forgot your username or password?](#)

### Not a Member? Join Now

Registering for our site is quick and easy! Simply complete the form below.

\* Legal First Name:


\* Legal Last Name:

\* Email Address *\*Note: Email address is required. If you need an email address, you can obtain one for free by [clicking here](#):*

\* Desired Username:

\* Desired Password: (at least 8 characters)

\* Re-type Password:

\* Password Hint: 

[Register](#)

Password must meet the following:

- Minimum length is 8
- Must contain at least 1 numeric character(s)
- Must contain at least 1 uppercase character(s)
- Cannot be the same as the username
- Cannot be reused within 10 password changes

You will get a confirmation

### Confirmation

You have successfully registered for our site. In the next few minutes you should receive a Welcome email containing your account and access information. You can now continue the application process.

SHOULD YOU HAVE A NEED, ALASKA HOUSING FINANCE CORPORATION WILL PROVIDE A REASONABLE ACCOMMODATION WITHIN A TIMELY MANNER TO COMPLETE THE APPLICATION UPON REQUEST. For ADA accommodations, please contact Alaska Housing Finance Corporation - Human Resources Department at 907-338-6130.

If you are a qualified individual and have a disability, for which you need a reasonable accommodation to perform the essential functions of the job to which you are applying, you are entitled to one under the Americans with Disabilities Act (ADA).

Alaska Housing Finance Corporation is an Equal Opportunity Employer who provides equal employment opportunities to all applicants for employment without regard to race, color, religion, sex (including pregnancy), sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, status as a protected veteran, or any other protected status in accordance with applicable federal, state and local laws.

Qualified federal government contractors are required by law to take affirmative action to employ (and advance in employment) all qualified applicants (and employees) who are protected veterans.

Next Step: [Next](#)

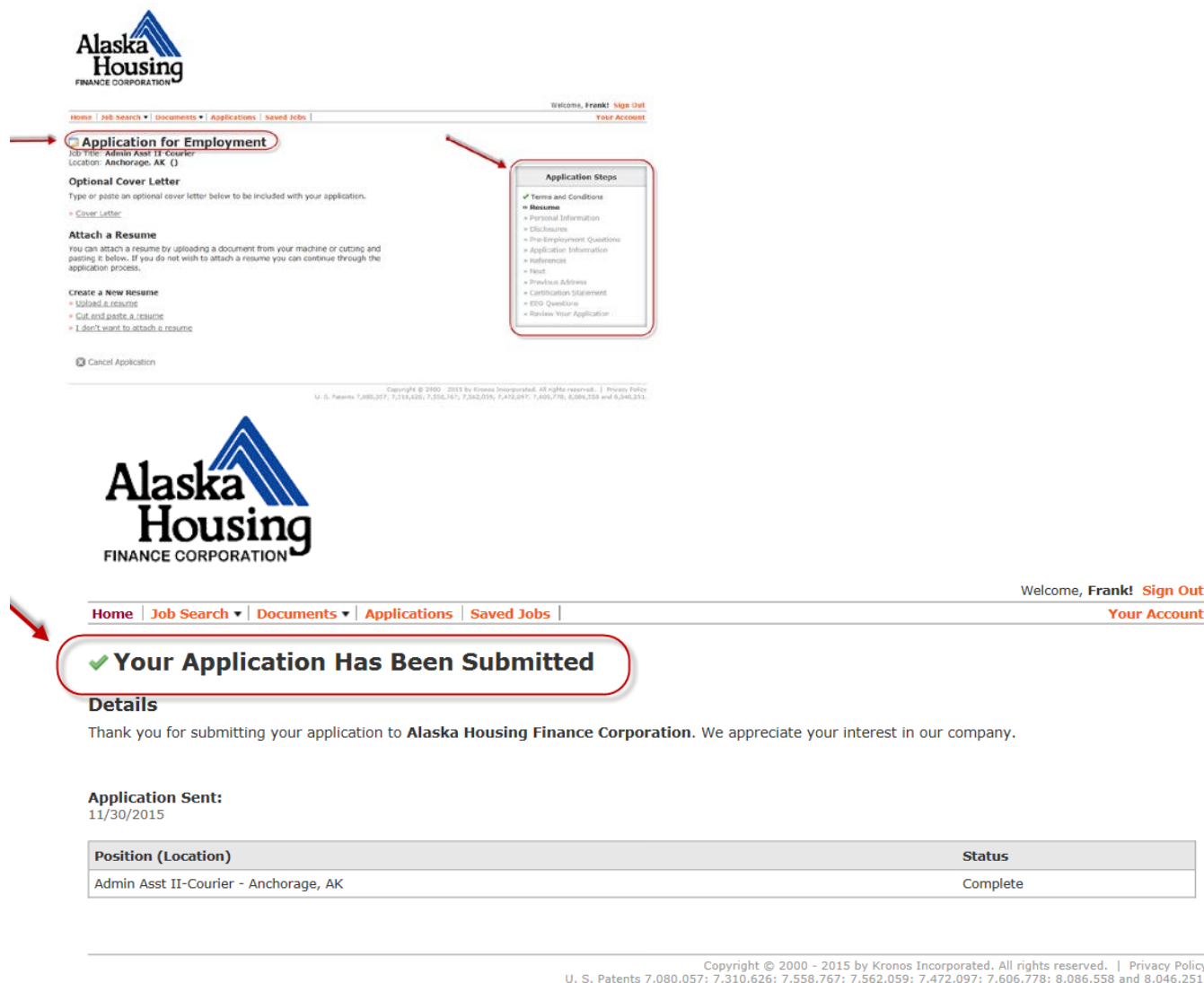
[Cancel Application](#)

### Application Steps

#### » Terms and Conditions

- » Resume
- » Personal Information
- » Dislosures
- » Pre-Employment Questions
- » Application Information
- » References
- » Next
- » Previous Address
- » Certification Statement
- » EEO Question
- » Review Your Application

Complete the Application for Employment by completing all the steps.



**Application for Employment**  
Job Title: Admin Asst II-Courier  
Location: Anchorage, AK ()

**Optional Cover Letter**  
Type or paste an optional cover letter below to be included with your application.  
Cover Letter

**Attach a Resume**  
You can attach a resume by uploading a document from your machine or cutting and pasting it below. If you do not wish to attach a resume you can continue through the application process.

**Create a New Resume**  
Upload a resume  
Cut and paste a resume  
I don't want to attach a resume

**Application Steps**  
☒ Terms and Conditions  
☒ Resume  
☐ Personal Information  
☐ Disclosures  
☐ Pre-Employment Questions  
☐ Application Information  
☐ References  
☐ Next  
☐ Previous Address  
☐ Certification Statement  
☐ EEO Questions  
☐ Renew Your Application

**✓ Your Application Has Been Submitted**

**Details**  
Thank you for submitting your application to **Alaska Housing Finance Corporation**. We appreciate your interest in our company.

**Application Sent:**  
11/30/2015

Position (Location)	Status
Admin Asst II-Courier - Anchorage, AK	Complete

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U. S. Patents 7,080,057; 7,310,626; 7,558,767; 7,562,059; 7,472,097; 7,606,778; 8,086,558 and 8,046,251.

## By Paper:

1. Download and print the [paper application](#).
2. Under Job Search click CURRENT JOB OPENINGS.
3. Click on desired position to bring up posting.
4. Click on "Print Job Information".
5. Print the Job Description which may include supplemental questions.
  - a. To Print the job description in Internet Explorer, right click on the page and select print.
  - b. If you are not using Internet Explorer, right click on "Print Job Information" and select "Open in new Tab" to get access to print the job description.

6. Answer the supplemental questions, if required.
7. Submit the following items to AHFC, Human Resources by fax at 907-338-7940 or email at [jobs@ahfc.us](mailto:jobs@ahfc.us), all applications must be delivered to AHFC before 5:00 pm on the closing date of the position;
  - a. Paper application.
  - b. Job Posting with supplemental questions answered (if applicable)
  - c. Cover letter, if required.
  - d. Any additional information requested such as transcripts, writing sample, etc.

**NOTE: Paper applications are no longer accepted at AHFC locations.**

Submit to AHFC, Human Resources by Fax at 907-338-7940 or email to [jobs@ahfc.us](mailto:jobs@ahfc.us).