

## 06. BORROWER NAME CHANGES

### A. Name Change

When the Servicer receives a request for a name change due to marriage, divorce or other legal proceeding that does not affect the ownership of the property, a Name Change Notification ([Form SER-52](#)) should be submitted to AHFC.

### B. Death of a Borrower

When the Servicer receives notification of the death of a borrower, a Name Change Notification ([Form SER-52](#)) should be submitted to AHFC to update the deceased borrower's name to include the verbiage "Estate of" (e.g., John Q Smith, Estate of).

### C. Documentation

The Servicer should retain in its file all pertinent documentation to the name change. [Form SER-52](#) is to be submitted to AHFC no later than 30 calendar days after the Servicer becomes aware of the name change.