

Screening Criteria



AHFC will conduct screening* on all applicants, new additions to the household after initial occupancy, and live-in aides prior to admission or eligibility for participation.

All household members must:

1. Disclose and submit documentation to verify their Social Security Number.
2. Submit documentation, where required, as proof of citizenship or eligible immigration status. AHFC cannot provide subsidy to persons who are ineligible noncitizens. These persons may reside in the household.

All adult household members must:

1. Sign one or more consent forms.
2. When declaring minors (persons under 18 years of age) in the household, submit documentation of custody status.
3. When declaring student status in a Section 8 rental assistance program, submit documentation of enrollment status.

Criminal Activity

AHFC shall conduct an Alaska statewide criminal record check on all adult family members. The fact that a person was arrested for a disqualifying offense shall not be treated or regarded as proof that a person engaged in disqualifying criminal activity. The arrest may, however, trigger an investigation to determine whether a person actually engaged in disqualifying criminal activity.

1. General Criminal Activity

- a. AHFC will deny admission to any family member for 36 months from the date of release from any period of incarceration for any violent criminal activity; or if no incarceration was ordered, no admission within 36 months from the date of the conviction or commission of any violent or drug-related criminal activity.
- b. AHFC will deny admission for 36 months from the date of occurrence if AHFC has reasonable cause to believe involvement in criminal activity may threaten the health, safety, or right to peaceful enjoyment of the premises by other residents or the owner, property management staff, or persons performing a contract administration function or responsibility on behalf of the PHA (including a PHA employee or a PHA contractor, subcontractor or agent).
- c. Any household member that is a fugitive felon, parole or probation violator, or person fleeing to avoid prosecution, or custody or confinement after conviction, for a crime, or attempt to commit a crime, that is a felony under the laws of the place from which the individual flees (in New Jersey a high misdemeanor is equal to a felony) is not eligible for admission.

*For more specific information, see AHFC's screening policy on our web site at <https://www.ahfc.us/publichousing/resources/manuals/>.



2. Drug-Related Criminal Activity
 - a. AHFC will deny admission to any family member for 36 months from the date of eviction if any household member was evicted from any federally assisted housing for drug-related criminal activity.
 - b. AHFC will deny admission to any family member for 36 months from the date of release from any period of incarceration for any drug-related criminal activity; or if no incarceration was ordered, no admission within 36 months from the date of the conviction or commission of any drug-related criminal activity.
3. Methamphetamine

Any household member with a conviction for the manufacture or production of methamphetamine on the premises of any federally assisted housing is permanently barred from admission.
4. Persons Subject to a Registration Requirement on a Sex Offender Registry
 - a. Any person subject to a lifetime registration requirement on a state sex offender registry is ineligible for admission.
 - b. Any person subject to a registration requirement on a state sex offender registry is ineligible for admission while on the registry.
5. Alcohol Abuse – AHFC will deny admission for 12 months from the date of occurrence if AHFC has reasonable cause to believe:
 - a. the abuse or pattern of abuse of alcohol may threaten the health, safety, or right to peaceful enjoyment of the premises by other residents.
 - b. the abuse or pattern of abuse of alcohol may threaten the health or safety of the owner, property management staff, or persons performing a contract administration function or responsibility on behalf of the PHA

Family Behavior

1. AHFC will deny admission for 12 months from the date of occurrence to any household member who engages in or threatens abusive or violent behavior toward PHA personnel.
2. AHFC will deny waiting list placement for 12 months from the date of occurrence if any household member threatens or engages in abusive or violent behavior toward AHFC personnel.
3. AHFC will remove a family from the waiting list if any household member threatens or engages in abusive or violent behavior toward AHFC personnel.
4. Any household member who has committed an act of fraud or bribery, or any other corrupt or criminal act in connection with any federal housing program is permanently barred from admission.
5. An applicant family may be denied assistance if the family was terminated for violation of program obligations or has been evicted from federally assisted housing within the last 12 months.
6. An applicant found to intentionally misrepresent information shall remain ineligible for placement on a waiting list for 12 months from the date of occurrence.
7. AHFC will deny admission to any household member who has a past due balance from a current or past participation in a subsidized rental assistance program.
8. AHFC will conduct a tenancy history screening for those families wishing to live in an AHFC-owned property.