

About safety

Watch for signs of unsafe listings. Some signs are tricky, such as an ad that urges you to act immediately. Other signs are clearer. For example, if an ad asks you to send money, provide you social security number or credit card information, do not do it! If an ad does not tell you the name of the company, stop. Be a detective and look for the same ad in other places.

- We suggest using the Department of Labor job list as the DOL verifies that the listing company is legitimate before they will allow the posting to be shown.
- With any job ad, go to the website for the company that is hiring and make application there.
- Do not pay to find a job.
- Companies such as Indeed, Monster, Glassdoor, Craigslist, and other want you to apply through them. Go to the company website instead. Why? You will reduce your chances of your information being hacked or exposed when you send to the final recipient rather than through a gathering site such as the ones listed.
- Always logout of a website and out of the computer once you are finished. Do not leave traces of your information on the site.
- Many HR experts recommend that you do not put your street address on proposals (resumes) - just have your name with city, state, and zip code. You can provide all information later in the hiring process.