

## **Exhibit B-9 Suitability for Tenancy**

### **HUD Regulation (24 CFR 880.601)**

The owner is responsible for all management functions, including determining eligibility of applicants, selection of tenants, reexamination and verification of family income and composition, determination of family rent (total tenant payment, tenant rent and utility reimbursement), collection of rent, termination of tenancy and eviction, and performance of all repair and maintenance functions (including ordinary and extraordinary maintenance), and replacement of capital items.

### **HUD Regulation (24 CFR 880.603)**

If the owner determines that an applicant is ineligible on the basis of income or family composition, or because of failure to meet the disclosure and verification requirements for Social Security Numbers (as provided by 24 CFR part 5), or because of failure by an applicant to sign and submit consent forms for the obtaining of wage and claim information from State Wage Information Collection Agencies (as provided by 24 CFR parts 5 and 813), or that the owner is not selecting the applicant for other reasons, the owner will promptly notify the applicant in writing of the determination and its reasons, and that the applicant has the right to meet with the owner or managing agent in accordance with HUD requirements.

### **AHFC Policy**

NeighborWorks Alaska (NWA) is responsible for developing and maintaining a policy for determining suitability for tenancy.

### **Numbered Memo**

20-30 Adelaide Administrative Plan Updates