

TABLE 1 - BUILDING PREPARATION FOR AIRTIGHTNESS TEST

check all that apply

		Prepare:	Position	Retore to:	Position
Attic Hatch					
	<i>If within thermal envelope</i>	open		as found	
	<i>If not part of thermal envelope</i>	close		close	
Fireplace					
	<i>with flue damper</i>	close		open	
	<i>without flue damper</i>	seal		unseal	
	<i>combustion air supply damper</i>	no prep			
	<i>fireplace doors</i>	close		open	
	<i>ashes</i>	close			
		cover/remove		uncover	
Wood Stove					
	<i>flue damper control (if provided)</i>	close		open	
	<i>combustion air supply damper</i>	close		open	
	<i>wood stove doors</i>	close		open	
	<i>ashes</i>	cover/remove		uncover	
Within Air-tightness Boundary					
Furnace					
	<i>furnace room doors</i>	open		close	
	<i>gravity vent (open flue)</i>	seal		unseal	
	<i>barometric damper (oil-fired furnace)</i>	seal		unseal	
	<i>combustion air ducts</i>	as found*		as found*	
	<i>power</i>	turn off		turn on	
	<i>pilot light</i>	no prep		ensure on	
Boiler					
	<i>boiler room doors</i>	open		close	
	<i>gravity vent (open flue)</i>	seal		unseal	
	<i>barometric damper (oil-fired boiler)</i>	seal		unseal	
	<i>combustion air ducts</i>	as found*		as found*	
	<i>power</i>	turn off		turn on	
	<i>pilot light</i>	no prep		ensure on	
Airtight mechanical room		no prep			
Space or unit heater					
	<i>gravity vent (open flue)</i>	seal		unseal	
	<i>combustion air ducts</i>	seal		unseal	
	<i>power</i>	turn off		turn on	
	<i>pilot light</i>	no prep		ensure on	
Water heater					
	<i>gravity vent (open flue)</i>	seal		unseal	
	<i>thermostat</i>	turn down		turn up	
	<i>power</i>	turn off		turn on	
	<i>pilot light</i>	no prep		ensure on	
Heating duct registers and grilles					
	<i>supply and return air registers</i>	no prep			

*** - Document position in AKWarm "Notes to AHFC." Perform post-rating in same configuration as as-is rating.

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Ventilation air system					
	<i>HRV: outside air supply/exhaust</i>	seal		unseal	
	<i>bath fans and kitchen range fan</i>	no prep		no prep	
	<i>motorized makeup air duct</i>	seal/no prep		unseal	
Floor drains/plumbing traps		fill with water		no prep	
Clothes dryer exhaust duct					
	<i>Dryer present</i>	no prep			
	<i>No dryer present</i>	seal			
Clothes washer wall drain		fill with water		no prep	
Exterior windows & doors		close & lock		per owner	
Interior doors (including closets)		open		per owner	

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