


TO: ALL PLANHOLDERS OF RECORD.

RE: Request for Proposals (RFP) 20-AHFC-001 – Architectural & Engineering Services  
Term Agreement

FROM:  Andrew Morton, Procurement Manager, Administrative Services

PAGE(S): 2, including this cover sheet.

DATE: May 6, 2020

Transmitted herewith is Addendum No. 1. If the Addendum is not received in full, please contact the Sourcing and Contract Compliance Office at (907) 330-8239. If all pages of the Addendum are received, please sign this sheet and email it to AHFC's Sourcing and Contract Compliance Department at [submittals@ahfc.us](mailto:submittals@ahfc.us) or you may fax it to (907) 330-8217.

\_\_\_\_\_  
Company's Name

\_\_\_\_\_  
Company's Representative

\_\_\_\_\_  
Date

ADDENDUM NO. 1

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May 6, 2020

Request for Proposals 20-AHFC-001 - Architectural & Engineering Services Term Agreement

This document forms a part of and modifies the RFP as noted below. Offerors should acknowledge receipt of this addendum. Failure to acknowledge receipt of this addendum may subject Offerors to disqualification.

FOR: Alaska Housing Finance Corporation  
4300 Boniface Parkway  
Anchorage, Alaska 99504  
Andrew Morton (907)330-8146  
Email: [submittals@ahfc.us](mailto:submittals@ahfc.us)

The following corrections, clarifications and/or deletions to the RFP are hereby made a part of said documents.

This addendum consists of one (1) page

**ADDENDUM NO. 1**

**QUESTIONS SUBMITTED TO AHFC FOR CLARIFICATION:**

**Question:** The cover letter states that proposals can be received by in-person delivery, email or fax. On page 2 of the solicitation it seems to read that 5 hard copies and a flash drive containing one copy be delivered. Can you please clarify.

**Answer:** Please note, a flash drive is not required to be submitted with any submittal. AHFC will accept proposals submitted in the following manner.

- One copy mailed or hand delivered in a sealed package clearly marked to identify the Project and Offeror to:  
Alaska Housing Finance Corporation  
Attn: Procurement  
4300 Boniface Parkway  
Anchorage, Alaska 99504
- Emailed to [submittals@ahfc.us](mailto:submittals@ahfc.us) with subject line clearly identifying Project and Offeror.

**END OF ADDENDUM NO. 1**