

THE STATE OF ALASKA WEATHERIZATION READINESS PLAN: Weatherization Readiness Funds (WRF) are designated for use by Grantees in addressing structural and health and safety issues. This funding is anticipated to reduce the frequency of deferred homes that require other services, outside the scope of weatherization, before the weatherization measures can be installed. In conversation with the subgrantees over the last two days, we have agreed upon the following plan for expending Weatherization Readiness funds.

DISTRIBUTION OF FUNDS: Alaska allocation will be divided between the subgrantee agencies for use in both urban and rural Alaska aligned with the other DOE funding. Generally it will be divided equally between agencies but considerations of wait lists and need can influence the distribution.

AVERAGE COST PER UNIT: The average cost per unit for Readiness will be \$16000.

MONITORING OF UNITS: Agencies will conduct 100% inspections on Readiness units and the state will conduct 5% minimum but will try to inspect more units. We will monitor these units as we do the regular weatherization units at 5 percent minimum field monitoring. We will add a section to the QCI checklist regarding whether readiness funds were used on this home or not.

REPORTING: Currently the subgrantees keep a list of deferred clients on spreadsheets that we view at the time of Program Monitoring. Those spread sheets can be expanded to include tracking the work performed under Readiness and the overall costs, and submitted quarterly to our office. AHFC could compile a list of all the units completed under Readiness and the total materials and labor costs for measures. We will also see if we can add that to our Wx. Online Reporting system as a new category.

REPORTING CATEGORIES:

These clients will be qualified through the regular system so any separate reporting of readiness funds will include Readiness specific data only until it can be incorporated into our regular tracking:

- Client #
- Date of Application
- Deferral problems
- Date of Remediation
- Cost of Remediation
- Other funds used

ELIGIBLE MEASURES: NATURE OF REPAIRS NEEDED WHICH PROHIBIT WEATHERIZATION. Where applicable, identify multiple repairs or remediation reasons for a single building. These are some of the eligible categories. If a repair is needed that is not on the list, please contact the State Program Manager with details and a request to proceed. **None of these can be addressed unless it causes the building to go through the deferral process.**

- MAJOR ROOF REPAIR
- WALL REPAIR
- CEILING REPAIR
- FLOOR REPAIR
- FOUNDATION OR SUBSPACE REPAIR
- EXTERIOR DRAINAGE REPAIRS (GUTTER/LANDSCAPING)
- PLUMBING REPAIRS

ELECTRICAL REPAIRS
CLEANUP AND OR REMEDIATION BEYOND WAP
LEAD PAINT/ASBESTOS/MOLD AND MOISTURE/BIOLOGICA/PESTS/ETC.
FUEL TANK REMOVAL, REPAIR, OR INSTALLATION
MAJOR REPAIR TO UNSAFE CHIMNEY AND STACKS
UNSAFE HEATING SYSTEM THAT CAUSES A DEFERRAL (WHEN NO OTHER FUNDS ARE AVAILABLE TO FIX IT.)
WATER SOURCE REPAIR (WELLS/FILTRATION SYSTEM, ETC.)
WINDOWS/DOORS BEYOND SCOPE OF WX HEALTH AND SAFETY BUDGET
OTHER MEASURES APPROVED BY THE AHFC PROGRAM MANAGER

PROCESS: Weatherization Readiness Funds can only be used on homes that will receive weatherization services following the deficit correction:

1. If the subgrantee has a wait list of deferred homes in a service area, these homes should be considered immediately for Weatherization Readiness funds to get them in the cue for weatherization services. Client should be contacted and scheduled for assessment.
2. Normally, deferrals are identified at the time of the assessment when someone goes to the home. For a new client that is being assessed for wx. services, if there are serious issues identified that are beyond the scope of eligible conservation and H&S recommendations utilizing the funds available, this home would be categorized as Deferred until the deficiency is corrected. These clients have been identified following the normal prioritization and wait list process so this should continue to be followed.
3. In either case the subgrantee would create a scope, contract for services or engage with a crew to do the work so that the building would then be eligible for weatherization work. Readiness work needs to be identified by measure in the client file.
4. Once the Readiness work is complete, the client needs to sign off on a detailed list of the measures installed and then should be scheduled as soon as possible for weatherization services. (If this occurs during a transition between program years, that is fine just keep the information from the Readiness work in the client file moving forward.
5. The subgrantee agency will then report to AHFC on a spreadsheet quarterly until we can create a category in our on line data base systems. Client files for each job are expected to contain the intake, measure, cost, and inspection information for Readiness

BRAIDING FUNDS: With the exception of DOE WAP-BIL grant funds, Alaska will try to utilize funds from other sources to augment these funds.

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